

**Gifts Received and Reviewed by Branches**  
(For use through December 31, 2022)

**Date:** \_\_\_\_\_

**Library Branch:** \_\_\_\_\_

Selector initials:

**Catalog For: Library:** \_\_\_\_\_

**Sub-library:** \_\_\_\_\_

Duplicate: Yes / No (Circle one)

If yes, MMS ID: \_\_\_\_\_

Or Holdings ID: \_\_\_\_\_

Virtual Bookplate Needed: Yes / No (Circle one)

If yes, provide wording:

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**Discard:**

Selector notes: \_\_\_\_\_

**NOTES:**

**1. SELECTIONS FOR ADDITION TO COLLECTION:**

- a. Please insert one slip per book
- b. Send directly to the Cataloging Dept.

**2. DISCARDS (Through December 31, 2022)**

- a. Pack separately from additions
- b. Can be processed in bulk:
  - i. One slip per bin/box
- c. Send to the Gifts Program